

	UNIVERSITI TEKNIKAL MALAYSIA MELAKA CENTRE FOR GRADUATE STUDIES		UTeM 29/1/7 (Ver.10/2012)
	TANGGUH PENGAJIAN	DEFERMENT OF STUDY	

Arahan kepada pelajar:

Sila isikan borang dengan lengkap. Hanya borang yang lengkap sahaja akan diproses.

Instructions to student:

Please fill up this form completely. Only completed form will be processed.

Bahagian I (Diisi oleh pelajar) / Section I (To be completed by Student)

Nama Name	
No. KP/Pasport IC/Passport No.	
No.Matrik Matric No.	
Fakulti Faculty	
Program Programme	
Alamat Surat Menyurat Correspondence Address	
No. Tel. Bimbit Mobile Phone No.	

i. Penangguhan bagi Semester/Sesi: _____
Deferment for Semester/Session

ii. Nyatakan sebab-sebab penangguhan (jika sebab kesihatan, lampirkan dokumen sokongan)
State the reason for deferment (attach the supporting document if due to medical reason)

iii. Pernahkah anda diluluskan Tangguh Pengajian sebelum Ini? : YA / TIDAK

Have you get an approval to Deferment before this? : YES / NO

Jika Ya, nyatakan semester dan sesi pengajian yang anda pernah Tangguh Pengajian : _____

If Yes, please state semester and session of your previous deferment.

.....
Tandatangan Pelajar
Student's Signature

.....
Tarikh
Date

Bahagian II - Sila dapatkan pengesahan daripada Pusat Tanggungjawab berikut:
Section II - Please obtain endorsement from the following departments

BENDAHARI/BURSARY

Disahkan bahawa pelajar ini tidak berhutang dengan Universiti Teknikal Malaysia Melaka (UTeM).
It is certified that this student does not owe any money with Universiti Teknikal Malaysia Melaka (UTeM).

.....
Tandatangan dan Cop
Signature and Stamp

.....
Tarikh
Date

PEJABAT ANTARABANGSA (untuk pelajar antarabangsa sahaja) /INTERNATIONAL OFFICE (for international student only)

Disahkan bahawa pelajar ini telah menyerahkan salinan tiket kapal terbang.
It is certified that this student has submitted a copy of flight ticket.

.....
Tandatangan dan Cop
Signature and Stamp

.....
Tarikh
Date

Bahagian III - Diisi oleh Penyelia/Penasihat Akademik/Dekan Fakulti:
Section III - To be completed by Supervisor/Academic Advisor/Dean of Faculty

Sokongan Penyelia/Penasihat Akademik
Recommendation of Supervisor/Academic Advisor

☐

Disokong
Recommended

☐

Tidak Sokong
Not Recommended

.....
Tandatangan dan Cop
Signature & Stamp

.....
Tarikh
Date

Sokongan Dekan Fakulti
Recommendation of Faculty Dean

☐

Disokong
Recommended

☐

Tidak Sokong
Not Recommended

.....
Tandatangan dan Cop
Signature & Stamp

.....
Tarikh
Date

Bahagian IV - Untuk kegunaan PPS
Section IV - For PPS use

Kelulusan Dekan

Approval by Dean of PPS

☐

Lulus
Approved

☐

Tidak Lulus
Not Approved

.....
Tandatangan dan Cop
Signature and Stamp

.....
Tarikh
Date

Dikemaskini di dalam SMPS pada

Updated in SMPS on

.....
**Tandatangan staf yang
mengemaskini status**
Signature of the staff updating the status

.....
Tarikh
Date

No. Staf:
Staff No.